



MINI GRANT APPLICATION GUIDELINES

The Foundation's purpose is to enrich the education of all students within Alba-Golden ISD by providing needs-based additional resources, outside the scope of regular school budgets. The Education Foundation believes several factors can influence a student's ability to learn and a teachers ability to educate, and will deliberate on all applications.

Completed applications should be submitted via email to grantapplications@agsidef.org

Applications must be received on or before the deadline set by the AGISD Education Foundation for mini grants awarded in the fall and spring. There is a 60 day waiting period before grants will be approved and recipients will be notified by email after awards are granted.

For school-related trips, please note:

- Schools and parents typically cover costs of school-related trips that provide enrichment opportunities. The AGISDEF can only assist those students who may not be able to afford these trips.
- The amount covered by schools must be included on the form.
- All Clubs are expected to fundraise for trips to offset costs; this amount must also be included.
- Plan to attend the meeting when your application is being considered to answer questions by AGISDEF Directors.
- All students' personal information is redacted before application is submitted to the AGISDEF Directors.

Once an application is received, it will be reviewed by the Board of Directors and applicants will be notified about the status of their request within 60 days of each request. If additional information is needed, the staff will be contacted, and the required information should be submitted as soon as possible. A delay in submission of the information could result in a delay in final review of the grant request.

MINI GRANT APPLICATION

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| Campus and/or Organization | |
| Name of applicant: | |
| Phone: | Email: |
| Description of event/project/trip/etc. | |
| How much are you requesting? | |
| Total cost of program/trip/course/etc.: | |
| If applicable, number of students involved: | |
| Approximate completion date: | |
| Are supporting or matching funds being requested from other sources? YES NO List details below: | |
| Description/Name of organization | Amount received or committed |
| 1. District Contribution | |
| 2. Club/Activity | Via Fundraising |
| 3. Family contribution | |
| 4. Other organization | |
| 5. Other organization | |
| <p>If this grant application is approved, I understand that the Education Foundation may ask for a written report upon completion of the event/project/trip/etc. or anytime thereafter. The inability to provide a report may jeopardize my applications in the future. I also agree that the Foundation may publish all or part of this report on their website or newsletter (all personal information is removed to maintain the recipient's confidentiality. Photos are published with permission). Recipients may be asked to attend a Foundation meeting upon completion and present a personal report on how they benefited from the grant.</p> | |
| Applicant's signature: | Date: |



AGISD Education Foundation
 PO Box 97, Alba, TX 75410
 903.474.1786
www.agisdef.org